



Internal Quality Assurance Cell (IQAC)
WEST GUWAHATI COMMERCE COLLEGE

(Affiliated to Gauhati University / NAAC Accredited)
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Estd. : 1992

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Ref. No.: WGCC/IQAC/NOT/007

Date: 22/06/2026

NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the IQAC will be held on 24/06/2026 at 3.00 PM in the IQAC Room to discuss the following agenda.

All members are requested to attend the meeting and participate in the discussion.

Agenda

1. To discuss the proposal for organising the Certificate Course in Aviation, Hospitality, Tourism Management & Personality Development (PDP) in collaboration with SIHM, Tripura.
2. To discuss the objectives and expected outcomes of the programme, particularly in relation to skill development, personality development, communication skills and employability enhancement.
3. Any other matter.

All members are requested to be present at the scheduled time.

IQAC Coordinator
West Guwahati Commerce College

Copy to:

1. The Principal, West Guwahati Commerce College, for information.
2. All IQAC Members, for information and necessary action.
3. Office File/IQAC File.

Meeting of IQAC on 24/08/2026 at 3 PM in the IQAC Room where the following members were present.

SL. NO.	NAME OF THE MEMBERS	DESIGNATION	SIGNATURE
1.	Dr. Dipen Bezbaruah	Chairperson	<i>[Signature]</i>
2.	Mr. Dipak Jain	Coordinator	<i>[Signature]</i>
3.	Dr. Ira Devi	Advisor	<i>[Signature]</i>
4.	Mr. Sujit Nandi	Member	<i>[Signature]</i>
5.	Dr. Rajshree Deka	"	
6.	Dr. Prateeksha Barman	"	<i>[Signature]</i>
7.	Dr. Rashmi Rekha Barman	"	<i>R. Barman</i>

Certified that the above members attended the IQAC meeting held on 24/08/2026.

[Signature]
 IQAC Coordinator
 WCC
 CO-ORDINATOR IQAC
 WCC

[Signature]
 Principal
 WCC

Principal
 West Guwahati Commerce College
 Maligaon, Baripara, Guwahati-12

IQAC MEETING MINUTES AND RESOLUTION

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 24/06/2026 under the chairmanship of the Principal, West Guwahati Commerce College. The agenda regarding the organisation of a Certificate Course in Aviation Hospitality, Tourism Management & Personality Development (PDP) in collaboration with the State Institute of Hotel Management Catering Technology & Applied Nutrition (SIHM), Tripura was placed before the members for discussion.

The IQAC Coordinators informed the members that the proposed certificate course would provide students with additional Skill-oriented and career-focused learning in the areas of aviation, hospitality, tourism management and personality development. The programme would also contribute towards enhancing students' communication skills, interpersonal skill, professional etiquette, confidence and employability.

The members discussed the proposal and appreciated the initiative as a value-added skill-development activity that would supplement the regular academic curriculum and provide exposure to emerging career opportunities in the aviation, hospitality and tourism sectors.

RESOLUTION

After detailed discussion, the IQAC members unanimously resolved to facilitate and support the organisation of the Certificate Course in

Aviation, Hospitality, Tourism Management & Personality Development (PDP) is Collaboration with the State Institute of Hotel Management Catering Technology & Applied Nutrition (SIHM), Tripura, during the period 7th August to 25 August 2026.

The Meeting further resolved that:

1. The programme shall be conducted as a Certificate skill-development programme for the benefit of the students and alumni.
2. Students of B.Com 5th Semester and alumni shall be encouraged to participate in the programme.
3. The IQAC shall coordinate with the concerned institution and develop departments for the smooth conduct of the programme.

The members expressed their support for the initiative and emphasised the importance of providing students with opportunities for skill enhancement, personality development and employability-oriented learning beyond the regular curriculum.

The resolution was approved unanimously.

The IQAC Coordinator was authorised to coordinate the necessary arrangements and maintain the required documentary evidence relating to the programme.

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CO-ORDINATOR, IQAC
W.G.C.C.

The meeting ended with a vote of thanks to the chair.